

Volunteer Acknowledgment

The National Wildlife Federation® (NWF) *Volunteer Handbook* describes important information about NWF. I understand that I should consult with the Volunteer Management Office at (703) 438-6177 if I have questions regarding anything covered in the *Volunteer Handbook* or any other NWF volunteer policies or incentives.

I have entered into a volunteer relationship with NWF and acknowledge that I shall not nor shall I expect to receive any form of payment for volunteer talents and services I contribute to NWF. I can terminate my volunteer service at any time and for any reason. NWF also reserves the right to end my volunteer service whenever NWF deems it to be in the best interest of NWF.

Since the information and policies described in the *NWF Volunteer Handbook* are necessarily subject to change, I acknowledge that revisions to the Handbook may occur. NWF reserves the right to make changes in content or application as it deems appropriate, and these changes may be implemented even if they have not been communicated and may supersede, modify, or eliminate existing policies. Although I have received a printed copy of the current *NWF Volunteer Handbook*, I understand that the Volunteer Manager maintains a current electronic version of this information on the NWF Internet site.

I understand that as a volunteer for the National Wildlife Federation there is a yearly commitment to volunteer service. While this commitment varies according to the type of work each volunteer participates in, the average commitment is 50 hours per year. In addition, I understand that any materials provided to me for the purpose of my volunteer service are to be returned to NWF upon completion of service or due to termination of participation as an NWF volunteer.

The contents of this Handbook and the policies and procedures described in it are presented as a matter of information and general guidance only. The Handbook is intended to provide guidelines for supervisors and volunteers. While NWF endorses the policies and procedures described herein, they are not a condition of volunteer service. **I acknowledge that this Handbook is neither a contract of volunteer service, employment nor a legal document.** I have received the Handbook, and I understand that it is my responsibility to read and comply with the policies contained in this Handbook and any revisions made to it.

I further acknowledge that I will not, during or subsequent to my volunteer service with NWF, divulge to anyone (other than in the regular course of business of NWF) any knowledge or information regarding any past, current, or possible future plans or programs of or research for NWF. I understand that all materials and products which may be created by me in the course of my volunteer service for NWF are the property of NWF.

Volunteer Signature _____ Date _____
(Please sign and retain this copy for your file)

INSTRUCTIONS

please sign this
 copy and retain
 for your files.



NATIONAL
 WILDLIFE
 FEDERATION®
www.nwf.org®