





What is the problem/issue to be improved and why is it a problem/in need of improvement?	
How is it impacting people, the school, the economy and/or the environment?	
What action(s) will we take?	
How will we persuade people at school to change current practices in order to solve the problem/make improvements?	
Who will do it?	
Who are the community experts and leaders that can help us solve the problem/make improvements?	



What is the timeline for completion for goals to be accomplished?
Be as specific as possible goals can be modified.
How and when will we monitor our progress toward our goals?
What will success look like?
What materials do we need to solve our problem/accomplish our goals?  Do we have them at school? Will we need any money? Where can we find donations?