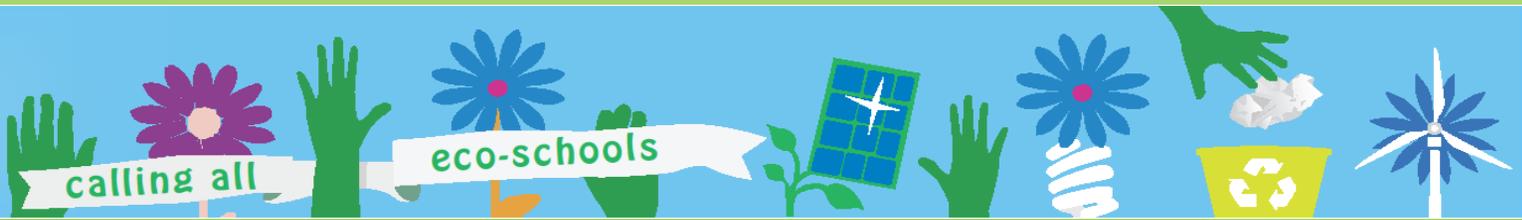


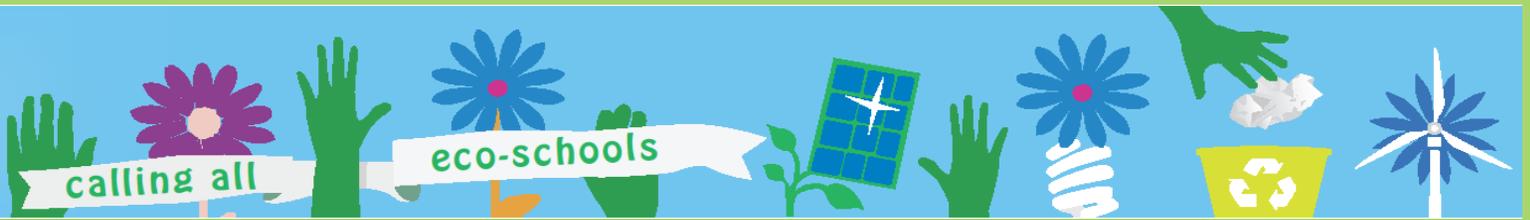
Eco-Schools USA Award Checklist: **Bronze**

Use this handy checklist to help track your school's progress through the Eco-Schools USA program and confirm that you are meeting criteria to apply for a bronze level award.

Criteria	Completed (✓)	Notes	Tips
Eco-Action Team			
Eco-Action Team is composed of students and teachers.			Consider utilizing an existing student council or after-school club.
The Eco-Action Team meets four times a year.			Some schools meet more frequently in the beginning and then scale back meetings once their program has become established.
Informal minutes are kept at each Eco-Action Team meeting.			Give students the opportunity to help keep minutes.
The Eco-Action Team shares information with the school.			Put up a bulletin board or create an Eco-Action Team website.
Environmental Audit			
An audit is completed on a formal or informal basis. You are not required to use the Eco-Schools USA audit form and can complete an audit only for the pathway you would like to focus on.			If you plan on applying for a silver or green flag award at a later date you may want to conduct a formal audit using the Eco-Schools USA audit form since it is required at those award levels.



Criteria	Completed (√)	Notes	Tips
Environmental Audit (continued)			
Students are involved in the auditing process.			Determine which audit steps are safe for students to complete and which should be completed by an adult.
Results of the audit are shared with the whole school.			Go over audit results at an assembly or include them in a school-wide newsletter.
The audit is completed at least once.			We recommend that you complete the audit annually in order to measure and evaluate improvement in your school's environmental performance.
Eco-Action Plan			
Create an action plan based on audit results that is basic and focuses on one pathway. Pathway: _____			Goals should be achievable and provide realistic targets and deadlines to improve the environmental quality of your school.
The action plan is shared with the entire school.			Don't just share the action plan, but try to get the entire student body excited about reaching your goals.
Some level of action is taken to mitigate environmental problems based on the action plan.			Prioritize your actions by dividing them into what is achievable in the short, medium and longer term.



Criteria	Completed (√)	Notes	Tips
Monitor & Evaluate			
The Eco-Action Team monitors progress toward achieving actions stated in the action plan			Your procedure for monitoring progress should be developed in parallel with the action plan.
Progress and challenges are noted in meeting minutes.			Also note potential solutions to challenges and next-steps.
Link to Curriculum			
Students have an opportunity to integrate environmental issues into the classroom at most grade levels and across disciplines.			Consider giving a presentation about the Eco-Schools USA program to staff and soliciting their help at integrating it into curriculum.
Community Involvement			
The school has a bulletin board, website or newsletter which details Eco-Schools USA activities.			Consider reaching out to your local newspaper to educate and involve members or your local community, not just school community.
Eco-Code			
An Eco-Code is developed that includes input from the whole school, and is agreed upon and adopted.			It should demonstrate, in a clear and imaginative way, your school's commitment to improving its environmental performance.